

BIDDER'S CHECKLIST ACTED Sudan

Date: 10.09.2026

Tender N°: T/23GNP/9BD-RLH/SUD/GZ/WASH/VIP Latrines/10.09.2026

BEFORE SENDING YOUR BIDDING DOCUMENTS, PLEASE CHECK THAT EACH OF THE FOLLOWING ITEMS IS COMPLETE AND RESPECTS THE INSTRUCTIONS TO BIDDERS CONDITIONS:

#	Description	Submission Requirement	To be filled in by Bidder		For ACTED use only (to be filled in by the Purchase Committee)		
			Included		Present		Comments
			Yes	No	Yes	No	
1	Original Offer Form (PRO-06) dated, filled, signed & stamped by the Bidder <i>(detailed as per the requested currency)</i>	Mandatory					
2	Experience: Minimum 3 years of experience in similar construction projects	Mandatory					
3	Warranty: Submission of a commitment letter confirming a minimum 6-month warranty covering the construction works	Mandatory					
4	Bidder's official registration documents	Recommended					
5	Bidder's legal representative's national ID or passport	Recommended					
6	Instructions to Bidders (PRO-05) signed & stamped by the Bidder	Recommended					
7	Supplier Questionnaire (PRO-03.2) dated, filled, signed & stamped by the Bidder	Recommended					
8	ACTED Ethical Declaration (PRO-06.2) dated, filled, signed & stamped by the Bidder	Recommended					
9	ACTED General Conditions of Purchase signed & stamped by the Bidder	Recommended					
10	Present Bidder's Checklist (PRO-06.3) dated, filled, signed & stamped by the Bidder	Recommended					

Company Name:

Authorized Representative Name:

Signature:

Stamp:

